

TCFA Meeting 11.9.2015 in Luxemburg

15 attendees (see list)

Lucia, in her role of TC chair, presented the 2015 activities within the TCFA and expressed her gratitude to all the TCFA members that have made the TCFA very active and high-standard in technical activities, such as organization and technical leadership of highly reputed conferences, successful workshops with many attendees and prestigious speakers, successful Special Sessions at IES conferences, Special Sections of TII and IES journal, etc.. An outlook on 2016 activities was also given and is very promising too.

Lucia reported from the IES Committee on Technical Activities meeting held on Cambridge in July, as follows.

- Prof. Chandan Chakraborty, Tech News EiC, requested all TC Chairs to provide recommendations of papers previously published in IES Transactions relevant within the TC topics to be referred in TechNews.
- The Vice-president for the Technical Activities (VP-TA), prof. Luis Gomes, invited all TCs to participate in ISIE'2016 program proposing specific tracks/sessions. Contact ISIE2016 TPC Chair, Prof. Luis Gomes.
- The VP-TA suggested to all TC chairs to take in consideration the recently approved new structure for TCs and the need to submit for approval by this Committee and AdCom afterwards the creation of sub-committees within each TC. For those TCs where TC Chair is serving in the second year of the term, it is necessary to prepare next TC Chair election by AdCom, as well as next TC Officers composition.
- It was approved to prepare a recommendation to be submitted to IES Conference Committee to include in guidelines for conference preparation an explicit request to directly involve TCs supporting the program structure of the event.
- It was approved a proposal from the VP-TA to set-up an Ad-Hoc Committee within Technical Activities Committee to prepare a proposal of procedures/guidelines to oversee TC launching, maintaining, and closing, where sunset, sunrise, recomposition, merging of TCs will be addressed. A proposal should be prepared to be submitted to next AdCom meeting in Yokohama and to produce changes on the Operation Manual of this Committee. Composition of the Ad-Hoc Committee is the following: Luis Gomes (VP-TA), Paulo Leitão (TC on Industrial Agents), Kim F. Tsang (TC on Cloud and Wireless Systems for Industrial Applications), Qing-Long Han (TC on Network-based Control Systems and Applications), Roberto Oboe (VP- PD and TC on Motion Control), Lucia Lo Bello (TC on Factory Automation).
- It was agreed to prepare a common template for TC annual reporting.

After this report from the TA meeting in Cambridge, the TCFA meeting continued with a long discussion about the recent results, in terms of international ranking, of both IES conferences and Transactions. It was reported that the persons in charge within IES already presented to IEEE these issues and now it is up to IEEE to deal with these questions in the proper places. Probably at the AdCom in Yokohama there will be some update.

Within TCFA, it emerged that for most of the members and the communities they represent it is important that the conference proceedings appear in Scopus (and in some cases also in ISI) for the national university rankings (and also from the perspective of the individuals and the departments they belong to). As a result, it is important that the Conference Chairs make sure that both Scopus and ISI shall index the proceedings of the conferences they organize.

Following the request from last year TCFA meeting to involve in the conferences that are relevant to our community new people, preferably picked up from the TCFA SCs, Lucia explained that IES conferences like INDIN, IECON, ISIE do not foresee per-track program committees, so what she did in her role of track chair or special session chair for those conferences was to involve as many TCFA members as possible as reviewers (based on their expertise), in order to increase the visibility and scope of TCFA in the broader IES community.

Lucia reported that, thanks to the voluntary work of her group, the new TCFA website set up in 2014 is fully adherent to the recent guidelines issued by the IES Committee on Technical Activities, included a proper definition of the mission and the structure of the SC. Following the request of some SC Chair from last year (at the TCFA meeting held at ETFA 2014), not only the names of the SC Chairs, but all the names and affiliations of all the SC members are listed in the TCFA website. The mailing list of TCFA was also compiled and was sent to the VP-TA.

Any CfP or event announcement relevant to TCFA is welcome to be published on the TCFA website, so any member is invited to send them to Lucia.

Next steps:

The activity report of each sub-committee should be sent to Lucia within the end of October (the format should follow the template in the attached slides). At the Cambridge meeting of the IES Committee on Technical Activities it was said that the number of reviews performed by each TCFA member will be automatically derived from the IES electronic system. However, for those conferences that use Easy Chair or other systems, the number of reviews has to be asked to the relevant chairs or directly to the reviewers.

The term of the current TC Chair is 2014-2015. TCFA elections for the 2016-2017 term will be announced through an email to all SC chairs with a call for nominations.

Next meeting will be likely held in conjunction with ETFA 2016.

The meeting started at 12:00 and was adjourned at 14:30.

The slides presented at the TCFA meeting are in the attachment.

List of Participants TQFA - Meeting 11.9.2015

Etfu2015



Name First Name

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| PROENZA | Julian |
| SHORT | MICHAEL |
| Golatoski | Franz |
| WEYRICH | Michael |
| SAUTER | Thilo |
| VASQUES | FRANCISCO |
| DAOUD | RAMEZ |
| GRAU | ANTONI |
| INDRI | MARINA |
| NAVET | NICOLAS |
| CARLA | SEATEO |
| Navak | Miskowicz |
| Fay | Alexander |
| Jaspenak | Jairgen |
| LoBello | Lucia |